

Employee Enrollment Packet

EQUAL OPPORTUNITY DISCLOSURE STATEMENT All Applicants/Employees Read

We are an equal opportunity employer and as such supports both the spirit and letter of equal employment law. Part of our program includes the collection of statistical employment data required to government reporting. To help us comply with recordkeeping mandates, we would ask you to read and check the following appropriate blanks. Please note this is voluntary on your part and you are not required to complete this form. If you choose not to provide the data, your decision will in no way affect your employment application and/or status.

This information will be kept confidentially, apart from your application and hiring representatives, and only used in accordance with applicable state and federal laws.

TODAY'S DATE: _____

First Name:	Middle Initial:	Last Name:
Birth Date:	Male (M) or Female (F):	Position Applied For:
Current Address:		
City:	State:	Zip:

Race and Ethnic Identification (check only one)	
<input type="checkbox"/> Hispanic or Latino	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
<input type="checkbox"/> White	(Not Hispanic or Latino) – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
<input type="checkbox"/> Black or African American	(Not Hispanic or Latino) – A person having origins in any of the black racial groups of Africa.
<input type="checkbox"/> Native Hawaiian or Pacific Islander	(Not Hispanic or Latino) – A person having origins in any of the peoples of Hawaii, Other Guam, Samoa, or other Pacific Islands.
<input type="checkbox"/> Asian	(Not Hispanic or Latino) – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
<input type="checkbox"/> American Indian or Alaska Native	(Not Hispanic or Latino) - A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
<input type="checkbox"/> Two or more races	(Not Hispanic or Latino) – All persons who identify with more than one of the above five races.

Do you wish to identify yourself as a person with a disability, a disabled veteran, or a Vietnam era veteran? (If yes, please check a box below)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> A Qualified Individual with a Disability is one who (1) has a physical or mental impairment which substantially limits one or more major life activities or (2) has a record of such impairment or (3) is regarded as having such an impairment and (4) is capable (qualified) of performing a particular job with reasonable accommodation for the disability.	
<input type="checkbox"/> A Qualified Disabled Veteran is a person (1) entitled to disability compensation under laws administered by the Veterans Administration for disability rated at 30% or more (2) whose discharge or release from active duty was for disability incurred or aggravated in the line of duty and (3) is capable (qualified) of performing a particular job with reasonable accommodation for the disability.	
<input type="checkbox"/> A Vietnam Era Veteran is a person who (1) actively served for more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975 and was released with other than a dishonorable discharge or (2) was released from such active duty for a service connected disability.	