THE NEXT DOOR, INC.
POSITION OPENING

Youth Outreach Worker (YOW)

Worksite Location: Hood River
Work Schedule: Full Time 40 hours
Salary Range: $15.77 - $18.39, DOE
Benefits: Vacation, Sick, Holiday, Medical, Dental, Vision, 401(k), LTD, Life
Reports to: Youth and In Home Services Program Manager

Why would you want to work at The Next Door?

Hopefully you want to work at The Next Door because you share our vision of a supportive community where all children and families are safe, healthy and valued. Every day, we work towards making this vision a reality, by having integrity and by living our core values of being welcoming, just, empathetic, empowering and flexible. If you like to work in an environment where you’ll be learning right alongside our program participants—The Next Door is the place for you!

Why would you want to be a Youth Outreach Worker with the Latino/a/x Student Success Project?

It’s because you love working with children, families, and youth in the Latino/a/x community. You’re interested in supporting families this year as they navigate distance learning, and the changes that will come as students work towards heading back into classrooms. You want to be a connection for students and families to their school, and community. You love the thought of preparing students for what comes next, whether that means middle school, high school, or even college or career training. You would be excited to play a role in making changes that will benefit the Latino/a/x community in Hood River.

Who is The Next Door looking for?

We are looking for someone who is reflective, respectful, intuitive, honest and self-motivated. We’re looking for someone who is able to connect and build trust quickly with families and students in the Latino/a/x community. We’re also looking for someone who is detail-oriented, organized, knows how to prioritize tasks and can work independently as well as part of a team. Must be bilingual, as this role will be working with many Spanish speaking families.

What will you do as a YOW?

Summary of Essential Job Functions:

• Engage and build relationships with Latino/a/x/o students & their families needing extra support with distance learning and back to school transition
• Provide basic case management, follow up and support services through weekly or monthly one-on-one meetings with youth
- May include (outdoor) home visits (with social distancing regulations in place) to students and parents
- Identify needs, gaps and duplicate services; collaboratively find solutions with other agencies to create efficient support services
- Build on existing local resources and communication methods to develop tools aimed specifically at supporting Latin/x/a youth
- Assist attendance department at schools with addressing chronic attendance and engagement concerns
- Engage and strengthen relationships with community partners as well as school staff
- Participate in community meetings that focus on youth needs and service coordination
- Act as a liaison when making referrals to other agencies that support families in housing, mentoring, mental health care, parenting ed and more
- Translation support as needed for other Youth and In Home Services programs of The Next Door
- Projects as assigned by the Youth Services Manager
- Updating and distributing resource newsletters for families
- Attend Mid-Columbia Health & Equity (MCHEA) groups to share progress and ask for input on project goals

**What are the Core Competencies that The Next Door expects of all its employees?**
- Project a professional company image through in-person and remote interactions
- Maintain a high level of discretion when dealing with sensitive/confidential information
- Good time management skills and ability to multitask
- Use initiative and act independently in new as well as in everyday situations
- Work productively while providing quality work, free of errors or mistakes
- Excellent organizational skills, detail-oriented, follows through and meets deadlines
- Dependable, reliable, trustworthy and persistent
- Good technical skills and competent use of computer programs and software
- Flexible and uses good judgment when responding to change, staying open to new possibilities
- Good interpersonal skills to effectively accomplish tasks by working with others

**What are the additional Skills and Competencies you’ll need as a YOW?**
- Professional communication skills, both verbal and written
- Knowledge of local community resources
- Ability to communicate using remote work tools

**What Education and Experience do you need to be a YOW?**
- Prefer a Bachelor’s Degree in a Social or Human services-related field; or a high school diploma with a commensurate level of experience working in a similar field
- Previous experience working with children, families, and youth
- Bilingual English/Spanish speaker required

**What is The Next Door’s Disclaimer?**
The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

**How do you apply for this position?**
To apply: Go to [http://nextdoorinc.org/employment](http://nextdoorinc.org/employment) and submit: Cover Letter+ Resume+ Employment App.
- By email: recruitment@nextdoorinc.org
- By mail or in person: The Next Door: 965 Tucker Rd, Hood River, OR 97031
- By Fax: 541-386-5440.

The Next Door is an Equal Opportunity Employer, one that appreciates differences and creates opportunities for staff to interact with people who do not look like, talk like, think like, believe like, act like, or live like they do.